

CULBERTSON SCHOOL DISTRICT #17 J/R/C
RICHLAND/ROOSEVELT COUNTIES
CULBERTSON, MONTANA

NOTICE OF REGULAR SCHOOL BOARD MEETING

Monday–December 19, 2016, 6:30 PM

PREVIEW BILLS.....6:15 PM

CALL TO ORDER.....6:30 PM

ROLL CALL

- 01. Action, establish quorum

RECOGNITION OF VISITORS

- 02.

APPROVE AGENDA

- 03. Action, approve agenda

PUBLIC COMMENT FOR AGENDA ITEMS

- 04.

MINUTES OF PREVIOUS MEETINGS

- 05. Action, approve minutes from the following meeting(s)
 - a. November 22, 2016 (Athletic Committee Meeting)
 - b. November 22, 2016 (Regular Board Meeting)

FINANCE REPORT

- 06. Action, pay bills, approve investments, and note extra-curricular balances

REPORTS

- 07. Information, Student Representative Report
- 08. Information, Teacher Report
- 09. Information, Activities Director Report
- 10. Information, Technology Systems Administrator Report
- 11. Information, Principal Report
- 12. Information, District Clerk Report
- 13. Information, Superintendent Report

* Items listed on the agenda do not necessarily indicate the order in which they will be addressed.

Mission

Culbertson Public Schools are committed to providing opportunities for students in a safe and productive environment, to achieve their personal best, become responsible and productive citizens, and embrace lifelong learning in an ever changing world.

UNFINISHED BUSINESS

NEW BUSINESS

14. Action, College Graduate Credit Request(s)
15. Action, Guest Teacher Application(s)
16. Action, Disposition of Property
17. Action, MHSA Annual Meeting Proposals
18. Action, Student Activity Account Closure/Change – School Play
19. Action, High School Class Schedule Change - Math
20. Action, Intercap Loan
21. Action, Superintendent Evaluation

PUBLIC COMMENT FOR NON-AGENDA ITEMS

22.

REPORTS (Continued)

23. Information, Trustees Reports/Requests.

DATE/TIME FOR NEXT MEETING

24. Date: Tuesday, January 17th Time: 6:30 p.m.
Potential Conflicts: None
Suggested Changes: None

ADJOURNMENT

25. Time of adjournment: _____

* Items listed on the agenda do not necessarily indicate the order in which they will be addressed.

Mission

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Public Comment

(Agenda Items)

The Culbertson School Board of Trustees would like to encourage public comment on any agenda item during the time that it is presented. If any visitor has any particular agenda item or items on which to comment, we would ask that you please indicate your intentions at that time.

Thank you.

SCHOOL BOARD MINUTES
COMMITTEE MEETING
November 22, 2016
Tuesday – 5:30 p.m.

The Athletic Committee met to discuss fall activity reviews at 5:30 p.m. Trustees present were: Gy Salvevold and Cheryl Kirkaldie. Representatives were: Larry Crowder, Dave Solem, and Lora Finnicum.

Visitors were recognized. Notice for public comment given. Fall activity seasons have concluded.

Fall sport seasons ended. No equipment needs were requested for cross country. Our football coop with Froid/Lake will be disbanded for next year. Football helmets should get one more round of re-conditioning. Football pads have not been replaced for several years. School should consider purchasing football equipment in phases. No equipment needs were requested for volleyball. Committee plans to recommend all coaches for re-hire. Meeting adjourned at 5:43 p.m.

Chairman of the Board



Clerk

SCHOOL BOARD MINUTES
REGULAR MEETING
November 22, 2016
Tuesday – 6:30 p.m.

The Board met in regular session on Tuesday, November 22, 2016, at 6:30 p.m. Trustees present were: Chair Paul Finnicum, Amanda Cullinan, Cheryl Kirkaldie, and Gy Salvevold. Representatives were: Larry Crowder, Mike Olson, Dave Solem, and Lora Finnicum. Visitors were recognized.

Gy Salvevold made motion to approve the agenda. Amanda Cullinan seconded motion. Motion carries unanimously. Notice for public comment given.

Amanda Cullinan made motion to approve the minutes of October 25, 2016 (regular board) meeting(s). Cheryl Kirkaldie seconded motion. Motion carries unanimously.

Gy Salvevold made motion to pay the November bills, approve investments and note extra-curricular balances. Amanda Cullinan seconded motion. Motion carries unanimously.

Payroll Warrants	50752 to 50797
Claims Warrants	62692 to 62771

Reports were approved as presented. Football travel next year will be increased due to Wibaux dropping from our conference and gaining Forsyth, Lame Deer, Lodge Grass, and St. Labre. Redistricting for basketball and track was declined and will remain with two districts. Mr. Crowder will pursue the possibility of an all-comers divisional track meet. Science Olympiad teams performed well at competitions. Mr. Crowder gave an update on the construction status.

Policy 3-05-107 Removal of Students during School Day was discussed. Policy was posted and received no comments. The need for the policy was questioned so staff will remain diligent on addressing concerns. Amanda Cullinan made motion to not approve policy at this time. Cheryl Kirkaldie seconded motion. Motion carries unanimously.

Athletic Committee met and conducted fall sports reviews with recommendations for rehire. Gy Salvevold made motion to hire Dave Solem as HS Head Cross Country Coach. Cheryl Kirkaldie seconded motion. Motion carries unanimously. Gy Salvevold made motion to hire DJ Hauge as HS Head Football Coach. Cheryl Kirkaldie seconded motion. Motion carries unanimously. Gy Salvevold made motion to hire Tiffany Marchwick as HS Head Volleyball Coach. Amanda Cullinan seconded motion. Motion carries unanimously.

Amanda Cullinan made motion to approve the 2017 graduation time and date of May 20th at 1 p.m. Gy Salvevold seconded motion. Motion carries unanimously.

The design for the scorer's table was presented. A 10' long table was previously approved; however, storage of that size table will be an issue. Cheryl Kirkaldie made motion to revise the scorer's table to 8' long with the presented design. Amanda Cullinan seconded motion. Motion carries unanimously.

Notice was given for public comment for non-agenda items. Next regular meeting scheduled for 6:30 p.m. on December 19, 2016. Meeting adjourned at 6:55 p.m.

SCHOOL BOARD MINUTES
REGULAR MEETING
November 22, 2016
Tuesday – 6:30 p.m.

Chairman of the Board

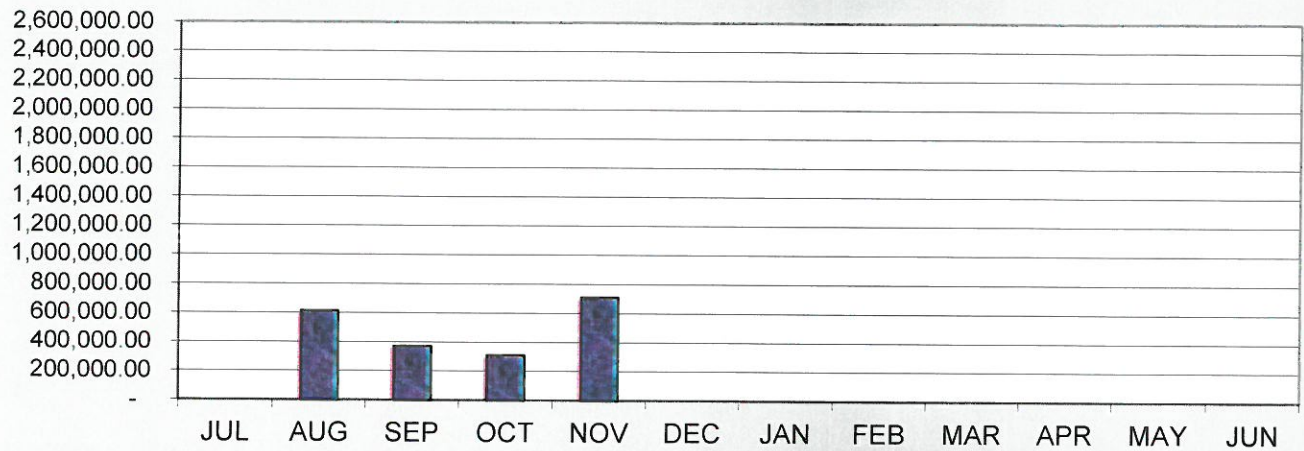

Clerk

CULBERTSON SCHOOL DISTRICT CASH FLOW REPORT
for the month of NOVEMBER 30, 2016

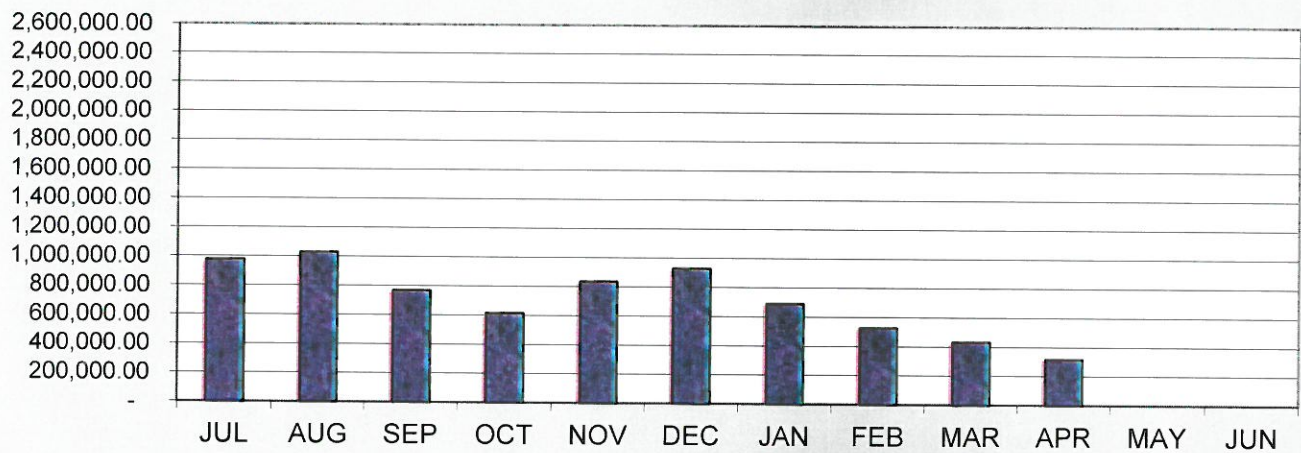
FUND	BEGINNING BALANCE	RECEIPTS	INVESTMENTS IN	INVESTMENTS OUT	DISBURSEMENTS	ENDING BALANCE	TREASURER BALANCE	VARIANCE
GENERAL	33,108.22	388,814.25	-	149,384.00	134,004.09	138,534.38	138,534.38	-
TRANSP	32,407.02	73,452.88	-	71,827.00	17,420.31	16,612.59	16,612.59	-
RETIREM	8,254.04	98,861.70	-	-	17,826.24	89,289.50	89,426.88	(137.38)
MISC	9,922.29	2,268.00	-	2,473.00	17,142.01	(7,424.72)	(7,562.10)	137.38
Misc	2,473.36		-	2,473.00		0.36		
Title	(60.71)				12,146.73	(12,207.44)		
Multi Dist	561.38					561.38		
Ind Ed	1,813.64	2,268.00			3,940.31	141.33		
JMG	3,778.54				1,054.97	2,723.57		
SRS	347.35				-	347.35		
JOM	1,008.73				-	1,008.73		
AD ED	978.43	5,232.17	-	6,011.00	-	199.60	199.60	0.00
COMPAB	10,683.27	-	-	10,683.00	-	0.27	0.27	0.00
IMPACT	31,778.51	-	-	6,364.00	25,413.71	0.80	0.80	(0.00)
TECH	359.92	800.94	-	160.00		1,000.86	1,000.86	-
FLEX	(113,867.41)	30.16	-	-		(113,837.25)	(113,837.25)	-
COOP	42.31	63,183.33	284,545.00	240,367.00	107,354.38	49.26	49.26	(0.00)
PR	13,210.56	261,115.93	-	-	272,378.13	1,948.36	1,948.36	(0.00)
CL	46,401.15	234,680.90	-	-	245,388.71	35,693.34	35,693.34	(0.00)
ELEM	73,278.31	1,128,440.26	284,545.00	487,269.00	836,927.58	162,066.99	162,066.99	(0.00)
GENERAL	(94,055.82)	262,831.19	-	39,514.00	106,802.57	22,458.80	22,458.80	(0.00)
TRANSP	15,141.82	57,239.54	-	58,854.00	10,780.09	2,747.27	2,747.27	(0.00)
LUNCH	9,300.74	4,257.00	-	-	12,453.77	1,103.97	1,103.97	-
RETIREM	15,502.43	81,287.76	11,327.00	12,900.00	10,776.27	84,440.92	84,440.92	-
MISC	8,670.03	12,974.00	-	1,500.00	846.23	19,297.80	19,297.80	-
Misc	0.83	5,706.00	-	1,500.00		4,206.83		
AG	-	4,691.00			-	4,691.00		
Adv Ag	2,000.00					2,000.00		
BUS	-	2,577.00			-	2,577.00		
Multi Dist	1,345.76					1,345.76		
JMG	5,323.44				846.23	4,477.21		
Perkins	-				-	-		
Aca Ach	-					-		
AD ED	1.45	4,296.97	589.00	4,590.00	-	297.42	297.42	-
DR ED	1.44	0.51	3,013.00	3,014.00		0.95	0.95	0.00
COMPAB	2.05	1.61	9,449.00	9,451.00		1.66	1.66	(0.00)
IMPAC	0.88	0.03	189.00	189.00	-	0.91	0.91	(0.00)
TECH	0.13	355.93	147.00	503.00		0.06	0.06	0.00
FLEX	0.49	51.72	-	52.00	-	0.21	0.21	0.00
ENDOW	92,269.11	-	-	92,269.00		0.11	0.11	0.00
HS	46,834.75	423,296.26	24,714.00	222,836.00	141,658.93	130,350.08	130,350.08	(0.00)
TOTAL	120,113.06	1,551,736.52	309,259.00	710,105.00	978,586.51	292,417.07	292,417.07	(0.00)

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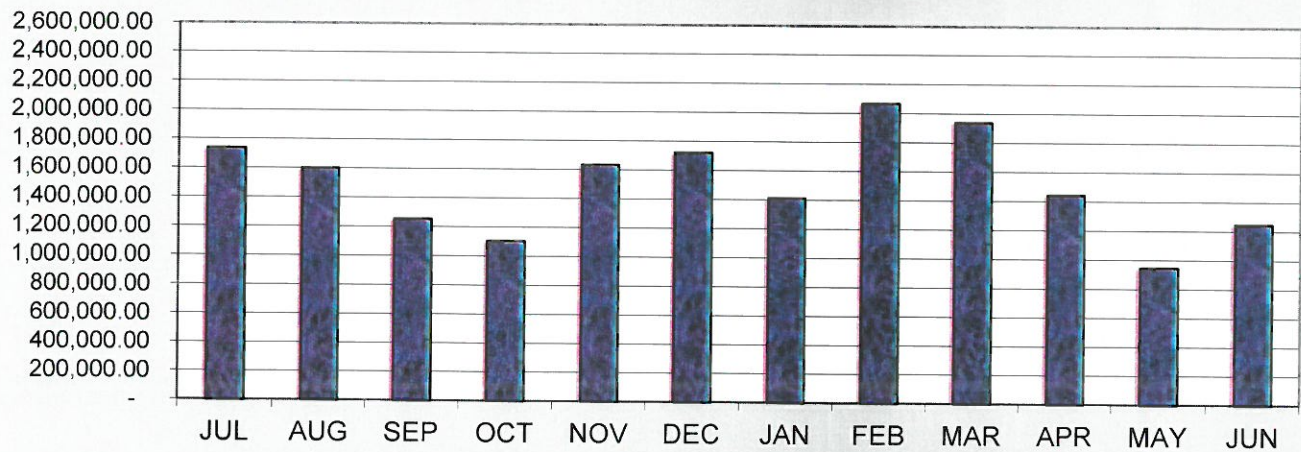
2016-17 INVESTMENTS



2015-16 INVESTMENTS



2014-15 INVESTMENTS



		JUL	AUG	SEP	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN
2016-2017	101 General	-	5,830.00	-	-	149,384.00						-	-
	110 Transport	-	33,670.00	629.00	-	71,827.00						-	-
	114 Retirement	-	53,864.00	-	-	-						-	-
	115 Misc Fed	-	-	-	-	2,473.00						-	-
	117 Adult Ed	-	1,086.00	1,087.00	-	6,011.00						-	-
	121 Comp Abs	-	10,680.00	3,680.00	-	10,683.00						-	-
	126 Impact Aid	-	-	-	-	6,364.00						-	-
	128 Technology	-	1,355.00	359.00	-	160.00						-	-
	129 Flex	-	-	-	-	-						-	-
	182 Interlocal	-	287,024.00	230,784.00	284,545.00	240,367.00						-	-
	201 General	-	50,195.00	-	-	39,514.00						-	-
	210 Transport	-	17,391.00	6,648.00	-	58,854.00						-	-
	212 Hot Lunch	-	682.00	-	-	-						-	-
	214 Retirement	-	45,828.00	23,075.00	11,327.00	12,900.00						-	-
	215 Misc Fed	-	-	-	-	1,500.00						-	-
	217 Adult Ed	-	871.00	977.00	589.00	4,590.00						-	-
	218 Drivers Ed	-	3,013.00	3,013.00	3,013.00	3,014.00						-	-
	221 Comp Abs	-	9,447.00	9,447.00	9,449.00	9,451.00						-	-
	226 Impact Aid	-	-	-	189.00	189.00						-	-
	228 Technology	-	791.00	146.00	147.00	503.00						-	-
	229 Flex	-	-	-	-	52.00						-	-
	281 Endow	-	92,232.00	92,232.00	-	92,269.00						-	-
	TOTAL	-	613,959.00	372,077.00	309,259.00	710,105.00	-	-	-	-	-	-	-
		JUL	AUG	SEP	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN
2016-2017	101 General	83,278.00	102,813.00	74,298.00	4,304.00	215,743.00	81,206.00	93.00	-	-	-	-	-
	110 Transport	109,615.00	154,998.00	105,373.00	72,171.00	80,663.00	82,073.00	65,499.00	28,668.00	11,215.00	-	-	-
	114 Retirement	86,451.00	82,771.00	68,786.00	71,083.00	65,757.00	140,354.00	76,518.00	47,554.00	34,048.00	-	-	-
	115 Misc Fed	60,099.00	46,854.00	9,037.00	9,044.00	9,046.00	9,048.00	9,049.00	49.00	52.00	-	-	-
	117 Adult Ed	24,398.00	24,453.00	24,058.00	13,121.00	14,577.00	15,176.00	15,849.00	3,052.00	2,135.00	-	-	-
	121 Comp Abs	9,474.00	9,475.00	9,476.00	9,335.00	9,336.00	9,068.00	9,070.00	9,071.00	9,073.00	-	-	-
	126 Impact Aid	36,093.00	2,660.00	3,553.00	1.00	4.00	4.00	74.00	10,851.00	4.00	-	-	-
	128 Technology	160.00	1,532.00	417.00	17.00	848.00	848.00	848.00	8.00	48.00	-	-	-
	129 Flex	39,038.00	1,712.00	1,719.00	20.00	20.00	20.00	20.00	20.00	20.00	-	-	-
	182 Interlocal	121,228.00	245,032.00	189,948.00	246,273.00	201,363.00	328,419.00	283,194.00	237,877.00	237,925.00	201,419.00	-	-
	201 General	136,030.00	68,101.00	37,380.00	-	15,983.00	-	-	-	-	-	-	-
	210 Transport	72,050.00	100,403.00	89,565.00	25,725.00	70,046.00	52,761.00	31,172.00	30,099.00	19,031.00	797.00	-	-
	212 Hot Lunch	9,326.00	9,772.00	366.00	-	6,590.00	-	51.00	83.00	2.00	-	-	-
	214 Retirement	53,410.00	48,897.00	36,833.00	68,411.00	48,484.00	115,864.00	82,140.00	52,213.00	41,487.00	7,219.00	-	-
	215 Misc Fed	38,954.00	38,960.00	357.00	364.00	364.00	364.00	364.00	364.00	364.00	364.00	-	-
	217 Adult Ed	18,215.00	18,288.00	17,893.00	7,380.00	9,587.00	10,026.00	10,024.00	2,955.00	2,528.00	2,197.00	-	-
	218 Drivers Ed	1,996.00	4,213.00	4,214.00	4,214.00	4,215.00	4,216.00	4,216.00	4,217.00	3,888.00	3,803.00	-	-
	221 Comp Abs	8,585.00	8,586.00	8,587.00	8,445.00	8,447.00	8,205.00	8,206.00	7,956.00	7,957.00	7,958.00	-	-
	226 Impact Aid	26,632.00	16,653.00	10,003.00	6.00	85.00	85.00	85.00	148.00	81.00	14.00	-	-
	228 Technology	16.00	855.00	5.00	6.00	413.00	413.00	413.00	13.00	3.00	3.00	-	-
	229 Flex	1,479.00	1,499.00	1,500.00	411.00	11.00	11.00	11.00	11.00	11.00	11.00	-	-
	281 Endow	39,988.00	39,994.00	74,396.00	74,403.00	74,414.00	69,849.00	92,164.00	92,176.00	62,730.00	92,206.00	-	-
	TOTAL	976,515.00	1,028,521.00	767,764.00	614,734.00	835,996.00	928,010.00	689,060.00	527,385.00	432,602.00	315,991.00	-	-
		JUL	AUG	SEP	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN
2016-2017	101 General	114,172.00	204,820.00	151,930.00	310,644.00	420,877.00	247,436.00	295,086.00	256,834.00	197,488.00	138,347.00	-	92,610.00
	110 Transport	90,306.00	109,178.00	90,394.00	108,821.00	130,937.00	139,738.00	136,988.00	120,459.00	103,161.00	89,532.00	57,688.00	84,134.00
	114 Retirement	55,738.00	52,360.00	36,840.00	48,658.00	68,054.00	104,045.00	100,835.00	85,893.00	109,982.00	95,168.00	41,259.00	90,772.00
	115 Misc Fed	61,573.00	61,583.00	30,044.00	30,054.00	30,059.00	30,064.00	30,069.00	30,074.00	30,079.00	30,084.00	30,089.00	60,094.00
	117 Adult Ed	26,607.00	26,803.00	25,792.00	25,226.00	30,574.00	30,749.00	32,155.00	31,677.00	31,181.00	30,488.00	31,460.00	24,859.00
	121 Comp Abs	8,695.00	8,696.00	8,697.00	8,698.00	8,698.00	8,701.00	7,947.00	7,948.00	7,950.00	7,951.00	7,952.00	5,300.00
	126 Impact Aid	240,816.00	150,559.00	40,030.00	4,683.00	230,749.00	123,347.00	34,331.00	89,228.00	70,999.00	71,013.00	71,024.00	62,660.00
	128 Technology	45.00	1,349.00	149.00	1,200.00	149.00	29.00	29.00	29.00	29.00	29.00	385.00	160.00
	129 Flex	519,606.00	299,508.00	222,509.00	47,857.00	86,917.00	141,254.00	59,094.00	549,300.00	531,707.00	251,833.00	201,128.00	73,910.00
	182 Interlocal	125,584.00	138,615.00	281,267.00	239,509.00	197,998.00	305,309.00	262,609.00	217,245.00	229,650.00	169,835.00	145,024.00	84,336.00
	201 General	132,102.00	220,029.00	180,302.00	86,096.00	159,205.00	193,377.00	170,743.00	166,907.00	97,244.00	49,512.00	-	177,776.00
	210 Transport	61,165.00	73,115.00	60,803.00	72,848.00	99,549.00	98,117.00	90,098.00	79,374.00	68,034.00	58,678.00	45,349.00	60,012.00
	212 Hot Lunch	7,775.00	7,776.00	2,480.00	12,919.00	9,909.00	9,858.00	9,059.00	-	3,266.00	5,470.00	12,285.00	7,423.00
	214 Retirement	36,718.00	32,512.00	21,880.00	43,836.00	68,370.00	81,964.00	68,336.00	56,358.00	82,382.00	70,603.00	29,859.00	56,888.00
	215 Misc Fed	40,336.00	40,342.00	39,336.00	4,084.00	4,090.00	4,091.00	3,691.00	3,692.00	3,693.00	3,693.00	3,694.00	38,953.00
	217 Adult Ed	17,836.00	18,018.00	17,254.00	16,622.00	21,966.00	22,235.00	22,485.00	22,006.00	21,506.00	20,811.00	22,372.00	19,870.00
	218 Drivers Ed	1,843.00	2,621.00	2,621.00	2,622.00	2,622.00	2,623.00	2,623.00	2,623.00	2,263.00	2,076.00	1,996.00	1,996.00
	221 Comp Abs	8,281.00	8,282.00	8,283.00	8,285.00	8,286.00	8,288.00	8,289.00	8,290.00	8,292.00	8,293.00	8,294.00	5,256.00
	226 Impact Aid	156,856.00	111,920.00	555.00	574.00	24,064.00	139,086.00	37,754.00	55,164.00	55,171.00	55,179.00	55,188.00	131,562.00
	228 Technology	2.00	1,118.00	73.00	73.00	73.00	169.00	16.00	16.00	16.00	16.00	16.00	16.00
	229 Flex	107.00	107.00	107.00	107.00	107.00	515.00	515.00	244,496.00	244,503.00	244,533.00	140,186.00	127,572.00
	281 Endow	30,821.00	30,826.00	30,831.00	30,836.00	30,841.00	30,847.00	39,949.00	39,954.00	39,954.00	39,968.00	39,968.00	39,955.00
	TOTAL	1,736,984.00	1,600,137.00	1,252,177.00	1,104,252.00	1,634,094.00	1,721,842.00	1,412,701.00	2,067,567.00	1,938,550.00	1,443,112.00	945,216.00	1,246,114.00

Culbertson Public School
Totals Report for November through November
2016-2017

12/12/2016
1:01:28 PM

Account	Beginning +	Receipts -	Expenditures +	Transfers =	Ending
-	0.00	0.00	0.00	0.00	0.00
1 - ANNUAL	4,997.07	1,151.00	690.61	0.00	5,457.46
2 - ATHLETICS	8,705.22	356.07	646.16	0.00	8,415.13
3 - SENIOR 2017	1,505.18	0.00	653.00	0.00	852.18
4 - JUNIOR 2018	3,774.92	0.00	115.21	0.00	3,659.71
5 - SOPHMORE 2019	1,194.26	0.00	0.00	0.00	1,194.26
6 - FRESHMAN 2020	535.71	0.00	321.64	0.00	214.07
7 - 8TH GRADE	0.00	0.00	0.00	0.00	0.00
8 - CHEERLEADER	160.76	0.00	0.00	0.00	160.76
9 - FFA	5,139.63	547.50	2,663.00	0.00	3,024.13
10 - BAND/CHIOR	200.99	66.00	156.67	0.00	110.32
11 - STUDENT COUNCIL	1,213.42	250.00	243.41	0.00	1,220.01
12 - SCHOOL PLAY	472.47	0.00	0.00	0.00	472.47
13 - VO-AG REVOLVING	2,910.61	0.00	0.00	0.00	2,910.61
16 - JMG	918.80	64.25	364.88	0.00	618.17
17 - BPA	1,985.92	1,168.70	790.24	0.00	2,364.38
18 - EXPLORE AMERICA	5,816.52	8,266.00	4,068.67	0.00	10,013.85
19 - MUSIC PARENTS	2,879.40	0.00	0.00	0.00	2,879.40
20 - ART	1,698.59	0.00	133.16	0.00	1,565.43
21 - LIBRARY	994.42	0.00	0.00	0.00	994.42
22 - SPANISH CLUB	15.49	0.00	0.00	0.00	15.49
24 - Science Olympiad	537.67	3,632.00	3,203.69	0.00	965.98
	45,657.05 +	15,501.52 -	14,050.34 +	0.00 =	47,108.23



December AD report

Culbertson Board of Trustees,

The Junior high basketball finished on December 12 at the North Tournament. Varsity basketball has commenced with a total of 11 girls and 22 boys participating. The first basketball contests were held in Westby on December 9. The December 10 game versus Brockton has been rescheduled to January 31. The cheer team also has ten members out. Speech and drama has had a very successful season thus far by placing as a team at every competition and will finish the 2016 year by competing at the Billings Central Invite on December 17.

Sincerely,

David Solem

Mr. Olson

Technology Report

School Board Meeting

December 19, 2016

A UX60 Smartboard projector could not be repaired so I have put it on the disposal of property list.

I have a collection of 6 XP computers on the disposal of property list. I have taken parts off these computers that are useful.

A HP6700 Office jet printer has failed. It is also on the disposal of property list.

I am working with Jack Sterling and Nicole Jones for E-rate for this year. We are looking at replacing some wireless Access Points and internal connection upgrades.

I am looking into a SmartRack portable air conditioning unit for the server room. I will have more information in January.

We are looking into a solution for phones in the new elementary addition due to the fact that our current system does not have free extensions.

We are down to five Windows XP computers left in the building that are in operation. This has been an ongoing project.

Mr. Olson
Principal's Report
School Board Meeting
December 19, 2016

Interquest Detection Canines were here on November 21.

Juniors took the ASVAB on Dec 7th

The 7-12 Christmas Concert went very well with home bleachers full of students and parents.

Students Council did a nice job organizing the 2016 Parade of Lights for the community.

I have completed setting up the OneCall Now system for the school. This system will allow us to make mass phone calls home for buses, activities, weather, and reminders.

MASSP meeting was cancelled due to weather.

Student enrollment numbers as of 12-15-16

Month	K	1st	2nd	3rd	4th	5th	6th	7th	8th	9th	10th	11th	12th	Total
Aug	23	15	23	28	17	22	29	28	24	25	14	17	19	284
Sept	31	16	23	25	16	21	26	27	23	21	12	15	19	275
Oct	31	15	23	26	16	21	26	26	23	22	12	15	19	275
Nov	30	14	23	26	16	18	26	26	23	22	13	16	19	272
Dec	30	14	23	26	16	18	27	26	23	22	14	16	19	274
Jan														0
Feb														0
March														0
April														0
May														0

Enrolled	8	1	1	1	1	0	1	1	2	2	2	2	1	23
Transferred	1	2	1	3	2	4	3	2	3	4	2	3	1	31
Total In/Out	9	3	2	4	3	4	4	3	5	6	4	5	2	54

Ended the 2015-2016 year with 267

Culbertson School Board Meeting

Superintendent's Report

December 19, 2016

A. Events that I plan to attend for December and January.

December 1 st	NEMASS Meeting @ Wolf Point Culbertson Lions Club Meeting
December 2 nd	JH Basketball vs. Frontier HERE
December 3 rd	Culbertson Lions Club – Hanging Christmas Lights JH Basketball vs. Brockton HERE
December 7 th	Culbertson Chamber of Commerce Meeting
December 8 th	Culbertson 7-12 Music Concert
December 10 th	JH Basketball vs. Fairview HERE
December 12 th	Culbertson Fish Pond Meeting
December 13 th	Culbertson Fire Department Meeting
December 14 th	Eastern C Division Football Meeting @ Glendive Culbertson Parade of Lights
December 15 th	Culbertson Elementary Music Concert
December 16 th	HS Basketball vs. Plentywood HERE
December 17 th	HS Basketball vs. Circle HERE
December 19 th	Culbertson School Board Meeting
December 27 th	Culbertson Fire Department Training
January 5 th	NEMASS Meeting @ Sidney
January 7 th	HS Basketball vs. R&L HERE
January 10 th	Culbertson Fire Department Meeting
January 12 th	Culbertson Parent/Teacher Conferences
January 14 th	HS Basketball vs. Savage HERE Elementary Basketball vs. R&L and Brockton HERE
January 15 th	MHSA Annual Meeting @ Great Falls
January 16 th	MHSA Annual Meeting @ Great Falls
January 17 th	Culbertson School Board Meeting
January 20 th	Eastern C Division Speech & Drama Meet HERE
January 21 st	Eastern C Division Speech & Drama Meet HERE
January 24 th	HS Basketball vs. Froid/Lake HERE Culbertson Fire Department Training
January 26 th	Roose-Valley Special Education Cooperative Board Meeting @ Brockton
January 27 th	HS Basketball vs. Fairview HERE
January 28 th	HS Basketball vs. Lustre Christian HERE
January 31 st	HS Basketball vs. Brockton HERE

B. Items we are working on:

- Boiler Repair or Replacement
 - Looking for a date in early January to visit Plentywood and/or Scobey
- Math Curriculum Review
 - Working with the staff to get samples sent to us for review and consideration
- Impact Aid Application
 - Due January 31st
- Bell/Phone/Intercom Replacement
 - Looking for a date in early January to visit Williston and/or Watford City
- Old Armory Strategic Plan
 - Needing to work with the facility committee on this
- All School Reunion
 - Coordinating with the Booster Club on these plans
- Eastern C Division Football Schedule for 2017 Season
 - Working on a schedule to be completed in early January
- Title VII Application
 - Part 1 of the application due on December 23rd
- Special Education Department Staffing
 - Looking to advertise and hire additional staff due to recent transfers and newly identified students
- South Elementary Addition Completion
 - Looking to get additional funding to complete the project

If you have any questions, comments, or concerns about any item in this report or on the agenda, please feel free to contact me at any time. I can be reached at 787-6246 (school), 787-5779 (home), 478-3330 (cell), or by email at crowderl@culbertson.k12.mt.us at any time.

**CULBERTSON PUBLIC SCHOOLS
DISTRICTS 17 J/R/C
BOARD AGENDA FACT SHEET**

MEETING DATE: 12-19-2016

AGENDA ITEM #: 14

AGENDA TITLE: College Graduate Credit Request(s)

SUMMARY: I have received no requests at this time.

BOARD ACTION

	Motion	Second	Aye	Nay	Abstain
Finnicum					
Larsen					
Salvevold					
Kirkaldie					
Cullinan					

**CULBERTSON PUBLIC SCHOOLS
DISTRICTS 17 J/R/C
BOARD AGENDA FACT SHEET**

MEETING DATE: 12-19-2016

AGENDA ITEM #: 15

AGENDA TITLE: Guest Teacher Application(s)

SUMMARY: Attached please find the applications that I have received at this time.

BOARD ACTION

	Motion	Second	Aye	Nay	Abstain
Finnicum					
Larsen					
Salvevold					
Kirkaldie					
Cullinan					

CULBERTSON PUBLIC SCHOOLS

P.O. Box 459
423 First Avenue West
Culbertson, Montana 59218-0459
Phone: (406) 787-6241 • Fax: (406) 787-6244

GUEST TEACHER APPLICATION

Name: Scott Boyett

Address (street or P.O. Box): P.O. Box 685

City/State/Zip Code: Culbertson, MT, 59218

Phone Number: 754-304-0154 Message/alternate phone number: 406-790-0875

Please complete the following:

Do you have a high school diploma? ☒ Yes ☐ No Where from: South Broward High

Do you have a college degree? ☒ Yes ☐ No Where from: Akron/Santa Rosa Junior college

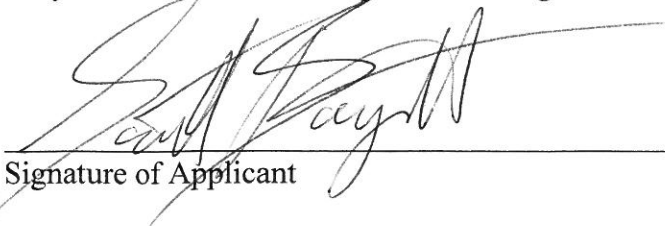
Do you have any teaching/education experience? ☐ Yes ☒ No Please provide details below.

The following is a list of classes in which you may be called to guest teach. Please indicate the classes that you would like to guest teach in by placing a ✓ next to each one.

<input checked="" type="checkbox"/> Kindergarten	<input checked="" type="checkbox"/> 7-12 Science	<input checked="" type="checkbox"/> K-12 Art
<input checked="" type="checkbox"/> 1 st Grade	<input checked="" type="checkbox"/> 7-12 English	<input checked="" type="checkbox"/> K-12 Music
<input checked="" type="checkbox"/> 2 nd Grade	<input checked="" type="checkbox"/> 7-12 Mathematics	<input checked="" type="checkbox"/> K-12 PE/Health
<input checked="" type="checkbox"/> 3 rd Grade	<input checked="" type="checkbox"/> 7-12 Social Studies	<input checked="" type="checkbox"/> K-12 Spanish
<input checked="" type="checkbox"/> 4 th Grade	<input checked="" type="checkbox"/> 7-12 Agriculture Education	<input checked="" type="checkbox"/> K-12 Library
<input checked="" type="checkbox"/> 5 th Grade	<input checked="" type="checkbox"/> 7-12 Business Education	<input checked="" type="checkbox"/> K-12 Title I
<input checked="" type="checkbox"/> 6 th Grade	<input checked="" type="checkbox"/> 7-12 JMG	<input checked="" type="checkbox"/> K-12 Special Ed

The Culbertson School District requires a finger print and name background check to be completed prior to employment. Thank you very much for your time and consideration of guest teaching at the Culbertson School District.

Do you hold a current or expired Teaching Certificate? ☐ Yes ☒ No


Signature of Applicant

12/2/16
Date

CULBERTSON PUBLIC SCHOOLS

P.O. Box 459
423 First Avenue West
Culbertson, Montana 59218-0459
Phone: (406) 787-6241 • Fax: (406) 787-6244

GUEST TEACHER APPLICATION

Name: Coleen Rang
Address (street or P.O. Box): 380 Plandrem Rd
City/State/Zip Code: Medicine Lake, MT 59247
Phone Number: 406-286-5596 ^{cell 406-480-4216} Message/alternate phone number: _____

Please complete the following:

Do you have a high school diploma? ☒ Yes ☐ No Where from: Billings Senior
Do you have a college degree? ☐ Yes ☒ No Where from: _____
Do you have any teaching/education experience? ☐ Yes ☐ No Please provide details below.

The following is a list of classes in which you may be called to guest teach. Please indicate the classes that you would like to guest teach in by placing a ✓ next to each one. All Classes are OK

<input type="checkbox"/> Kindergarten	<input type="checkbox"/> 7-12 Science	<input type="checkbox"/> K-12 Art
<input type="checkbox"/> 1 st Grade	<input type="checkbox"/> 7-12 English	<input type="checkbox"/> K-12 Music
<input type="checkbox"/> 2 nd Grade	<input type="checkbox"/> 7-12 Mathematics	<input type="checkbox"/> K-12 PE/Health
<input type="checkbox"/> 3 rd Grade	<input type="checkbox"/> 7-12 Social Studies	<input type="checkbox"/> K-12 Spanish
<input type="checkbox"/> 4 th Grade	<input type="checkbox"/> 7-12 Agriculture Education	<input type="checkbox"/> K-12 Library
<input type="checkbox"/> 5 th Grade	<input type="checkbox"/> 7-12 Business Education	<input type="checkbox"/> K-12 Title I
<input type="checkbox"/> 6 th Grade	<input type="checkbox"/> 7-12 JMG	<input type="checkbox"/> K-12 Special Ed

The Culbertson School District requires a finger print and name background check to be completed prior to employment. Thank you very much for your time and consideration of guest teaching at the Culbertson School District.

Do you hold a current or expired Teaching Certificate? ☐ Yes ☒ No

Coleen Rang
Signature of Applicant

12-12-16
Date

**CULBERTSON PUBLIC SCHOOLS
DISTRICTS 17 J/R/C
BOARD AGENDA FACT SHEET**

MEETING DATE: 12-19-2016

AGENDA ITEM #: 16

AGENDA TITLE: Disposition of Property

SUMMARY: Mike would like to recommend the disposal of 6 computers, 1 printer, and 1 project. Each piece of technology has been stripped of any useful parts and would recommend we place the remains in the trash.

BOARD ACTION

	Motion	Second	Aye	Nay	Abstain
Finnicum					
Larsen					
Salvevold					
Kirkaldie					
Cullinan					

**CULBERTSON PUBLIC SCHOOLS
DISTRICTS 17 J/R/C
BOARD AGENDA FACT SHEET**

MEETING DATE: 12-19-2016

AGENDA ITEM #: 17

AGENDA TITLE: MHSA Annual Meeting Proposals

SUMMARY: Attached please find a copy of the proposals for your review and consideration.

BOARD ACTION

	Motion	Second	Aye	Nay	Abstain
Finnicum					
Larsen					
Salvevold					
Kirkaldie					
Cullinan					



**MONTANA HIGH SCHOOL ASSOCIATION
2017 ANNUAL MEETING**

**Monday, January 16, 2017
Best Western Heritage Inn
Great Falls, Montana**

PROPOSALS

1. Proposal to Amend Executive Board Term for MTSBA Representative -----1
Presented by: Plevna High School
2. Proposal to Amend Eighth Grade Participation/Academic/Transfer By-Laws ----- 2-3
Presented by: Fromberg, Ennis and Manhattan Christian High Schools
3. Proposal to Amend Transfer By-Law -----3
Presented by: MHSA Executive Board
4. Proposal to Amend Jewelry Rule -----4
Presented by: Hot Springs High School
5. Proposal to Amend Allowable Post Season Tournament Expenses ----- 4-5
Presented by: MHSA Executive Board

1. PROPOSAL TO AMEND EXECUTIVE BOARD TERM FOR MTSBA REPRESENTATIVE

Plevna High School proposes the following amendment to By-Laws, Article I, Section (4) Administration, 4.2 on page 8 of the current MHSA Handbook:

- 4.2 One (1) member of the Executive Board shall be elected at each annual meeting of the Association for a term of four (4) years, except as is hereinafter provided. Except for appointees of the Governor and the State Superintendent, only a superintendent, high school principal, activities director, or a member of the Executive Board of the Montana School Boards Association who is a school board member from a school district with a member school is eligible to be a member of the Executive Board. The appointees of the Governor and State Superintendent shall be lay persons and to the extent possible shall be appointed from diverse geographical areas within the state. The first gubernatorial appointee shall serve for a period of three (3) years. In addition to the elected members of the Executive Board, the Governor of the State of Montana shall appoint one (1) lay person to serve on the Executive Board and the Superintendent of Public Instruction of the State of Montana shall appoint one (1) lay person to serve on the Executive Board. The terms of the appointed members of the Executive Board, except as provided for above, shall be four (4) years. No member of the Executive Board shall be elected to successive terms, except an appointed school board member who is a Montana School Boards Association Director may be elected by the Montana School Boards Association at its annual meeting for an unexpired or a new **subsequent** four (4) year term(s). The Montana High School Association permits those persons who are appointed to fill the unexpired term of a board member who dies or resigns to be eligible to succeed themselves at the next Annual Meeting of the Association provided that the appointee is not filling more than half of the unexpired term of the board member who dies or resigns. Four (4) members of the Executive Board shall be superintendents, high school principals or activities directors; one (1) of which shall be elected from a school playing Class AA basketball; one (1) of which must be elected from a school playing Class A basketball; one (1) of which must be elected from a school playing Class B basketball, and one (1) of which must be elected from a school playing Class C basketball. The fifth member of the Board must be a school board member elected by the membership of the Montana School Boards Association. The sixth member shall be a lay member appointed by the Governor of the State of Montana. The seventh board member shall be a lay member appointed by the Superintendent of Public Instruction of the State of Montana. The initial appointments made by the governor and the state superintendent shall be made immediately following the 1990 Annual Meeting wherein the bylaw change is made expanding the size of the Executive Board from a five (5) to seven (7) member board.

Rationale:

Currently, the MTSBA Representative on the MHSA Executive Board is the only member who is eligible for multiple terms, but that representation is capped at two full terms. The proposed amendment ensures that the MTSBA term is filled by an individual who is committed to high school activities and also has the flexibility to fill the MHSA term while serving on the MTSBA board. When a dedicated member of the MTSBA Board is willing to commit to multiple terms for MHSA without interruption, the interests of both organizations are best served by allowing multiple, subsequent appointments of the same individual that could exceed two full terms.

2. PROPOSAL TO AMEND EIGHTH GRADE PARTICIPATION/ACADEMIC/TRANSFER BY-LAWS

Ennis, Fromberg and Manhattan Christian High Schools propose the following amendments to By-Laws, Article II, Section (5) Students Below Ninth Grade on page 11 and to Section (10) Transfer Rule on page 12 of the current MHSA Handbook:

Page 11

Section (5) STUDENTS BELOW NINTH GRADE

5.1 No student who is enrolled in a grade below the ninth shall be eligible to participate in an Association Contest, except as noted in 5.3 or eighth grade students meeting the following requirements:

- a. Eighth grade students may play on high school volleyball, track relay and/or basketball teams. ***Any eighth grade student may participate if approved by a school district's local school board.***
- b. ~~Permission for eighth grade participation must be requested by the school and authorization granted by the Executive Director of the MHSA. Once granted approval, those eighth grade participants are eligible to participate in varsity and JV competition.~~ ***Schools must notify the MHSA Executive Director with the exact motion made by the Board of Trustees that they will be utilizing eighth grade participants and for what sports they will be competing. After notification those eighth grade participants are eligible to participate in any school stipulated MHSA sport.***
- c. Any eighth grade student allowed to participate will have eight semesters of high school eligibility remaining.
- d. All eighth grade students participating must meet the academic requirements.

The official MHSA waiver form must be used.

5.2 A ninth grade student may not play on a 7th and/or an 8th grade team.

5.3 Any student who is at least fifteen (15) years old on or before midnight August 31 may be declared eligible for participation in Montana High School Association contests by the Executive Director. The Montana high school for which the student will participate must file a request with the Executive Director for consideration. Any student who is declared eligible under this section must participate in athletics at the high school level (grades 9-12) only.

Section (10) TRANSFER RULE

10.1 Any student (***including eighth grade students allowed high school participation***) who transfers from one member high school, home school, or non-member school to a member high school is ineligible to participate in a varsity Association Contest for 90 P.I. days or its equivalent in districts with extended school days/four day weeks from the date of enrollment in the school to which he/she transfers. A student and his/her parents or legal guardians must reside in the attendance area of the school in which he/she is enrolled except for a student enrolling in ninth grade for the first time (see Section (12) Record of Transfer.) This rule applies to a student who transfers after twenty (20) days of enrollment or after he/she participates in an athletic contest while enrolled in grades 9, 10, 11 and 12, **EXCEPT** the following students may be declared eligible:

Rationale:

As enrollment numbers and sport participation numbers continue to decline, it has become common for many Class C schools to use eighth graders to form teams (both JV and Varsity). Currently, the Executive Director of the MHSA must grant authorization. Allowing local school districts to determine eighth grade participation would provide local control and greater equity for 8th grade students in Montana.

B schools or larger C schools may benefit by getting additional lower level games with C schools who can add 8th graders.

3. PROPOSAL TO AMEND TRANSFER RULE

The MHSA Executive Board proposes the following amendment to By-Laws, Article II, Section (10) Transfer Rule on page 12 of the current MHSA Handbook:

Section (10) TRANSFER RULE

- 10.1 Any student who transfers from one member high school, home school, or non-member school to a member high school is ineligible to participate in a varsity Association Contest for ~~90 P.I. days or its equivalent in districts with extended school days/four day weeks~~ **the number of P.I. days in the current semester of the school to which he/she transfers** from the date of enrollment in the school to which he/she transfers.

Interpretations

- *For schools on trimesters, the equivalent will be the number of P.I. days in the first trimester and the number of P.I. days equal to half of the second trimester combined.*
- *If a student transfers at the beginning of the semester to School Z, and School Z has 89 P.I. days in that semester (not P.I.R. days or equivalent hours) the student is ineligible for varsity competition until the end of the 89th P.I. day of the semester.*
- *If a student transfers on October 1 to School W and School W is on a four-day week and has 77 P.I. days in the current the semester, the student will be ineligible for varsity competition for 77 P.I. days beginning on October 1st.*
- *Date of enrollment means the first day he/she attends classes.*

A student and his/her parents or legal guardians must reside in the attendance area of the school in which he/she is enrolled except for a student enrolling in ninth grade for the first time (see Section (12) Record of Transfer.) This rule applies to a student who transfers after twenty (20) days of enrollment or after he/she participates in an athletic contest while enrolled in grades 9, 10, 11 and 12, **EXCEPT** the following students may be declared eligible:

Rationale:

For many years the standard length of a semester for most schools was 90 pupil instruction days. Because of the ability for schools to extend days and utilize four day weeks, length of semester can vary significantly from school to school. Using the current 90 P.I. days or its equivalent in hours to determine when a transfer student would be varsity eligible had some students eligible after the actual semester ended, while other schools' students became eligible for varsity competition because of equivalent hours long before the semester even concluded. These inconsistencies were concerning as students were treated disparately depending on their school's calendar and schedule. Eliminating the 90 P.I. days and using the number of days in the current semester for a transfer student provides consistency once again. All transfer students will be ineligible for the semester (or the number of days in the semester) of the school to which they transfer. There may be some difference in days; however, they will always be ineligible for the semester or the days in that semester at the school in which they participate.

4. PROPOSAL TO AMEND JEWELRY RULE

Hot Springs High School proposes the deletion of Rules and Regulations, Section (6) MHSA Jewelry Policy, on page 20 of the current MHSA Handbook and the implementation of NFHS sport specific rules regarding the wearing of jewelry during MHSA sponsored activities:

Section (6) — MHSA JEWELRY POLICY

~~No jewelry, which includes visible body piercing objects, shall be worn in any sport. Any piece of jewelry that is visible at the start of or during a contest is in violation of the MHSA Jewelry Policy. Religious medals must be taped to the body and under the uniform. Medical alerts must be taped to the body so they are visible.~~

Rationale:

There are a number of individual sports where the wearing of jewelry has no bearing on the contest or the safety of the individual/s involved. The NFHS studies the safety of athletes nationwide and addresses those issues in their rule books. The jewelry rule can be left up to the individual NFHS sport specific rules book.

5. PROPOSAL TO AMEND ALLOWABLE POST SEASON TOURNAMENT EXPENSES

The MHSA Executive Board proposes the following amendments to the allowable applicable post season tournament expenses in the team sports of basketball, football, soccer, softball and volleyball and related references in the current MHSA Handbook:

(5) Team expenses are to be computed as follows:

- a. In addition to the certified players on the tournament roster per diem will be allowed at ~~\$30.00~~ **\$45.00** per day plus travel expense allowance of \$2.50 per mile for one round trip for each school participating.
- b. The decision to stay at the tournament site or to commute rests with each school. If a school elects to commute to the tournament site, any or all days the tournament is in session, they will be paid expenses as follows:
 1. \$2.50 per mile for each round trip, maximum of one round trip per day, plus ~~\$15.00~~ **\$20.00** a day per person for meal allowance for each day they commute while the tournament is in session if the team is competing those days or has a bye and has a scheduled practice session approved by the tournament manager on the tournament floor. If a team commutes to the tournament site and does not have a game, they do not receive mileage or per diem for that day. If both genders commute on one bus the team competing receives mileage and per diem accordingly.
 2. For the days when the team stays overnight at the tournament site, the regular schedule of ~~\$30.00~~ **\$45.00** applies. If both genders traveled on one bus and are staying overnight at the tournament site they will receive ~~\$30.00~~ **\$45.00** per day for the days they stay overnight even if they don't play on a particular day when the tournament is in session.

Corresponding changes to be made in each of the sports sections listed.

Rationale:

These amendments are being proposed by the Executive Board in response to concerns expressed by member schools that costs for team travel continue to rise, particularly the cost of housing student-athletes in motels. The current team expense allowances are not adequately covering the actual costs in most cases. In those sports where a profit is realized after current team expense calculations are met, the profit is equally distributed to the schools within the classification. However, some schools believe it is more appropriate to fully reimburse participating teams before any profit distribution occurs.

The last increase in the per diem amounts occurred in the 1997-1998 school year.

Fiscal Note to Schools:

Increased reimbursement payments will be made to traveling teams for affected post season tournaments.

**CULBERTSON PUBLIC SCHOOLS
DISTRICTS 17 J/R/C
BOARD AGENDA FACT SHEET**

MEETING DATE: 12-19-2016

AGENDA ITEM #: 18

AGENDA TITLE: Student Activity Account Closure/Change – School Play

SUMMARY: The School Play Account has been inactive for several years. At this time we would like to recommend changing the name on the account from School Play to Speech & Drama, as we will need a “flow through” account to handle the upcoming Divisional Speech & Drama Meet in January. This flow through account will allow us to deposit the registration fees from the schools and then pay for the meet expenses (awards, etc.).

BOARD ACTION

	Motion	Second	Aye	Nay	Abstain
Finnicum					
Larsen					
Salvevold					
Kirkaldie					
Cullinan					

**CULBERTSON PUBLIC SCHOOLS
DISTRICTS 17 J/R/C
BOARD AGENDA FACT SHEET**

MEETING DATE: 12-19-2016

AGENDA ITEM #: 19

AGENDA TITLE: High School Class Schedule Change - Math

SUMMARY: Darla Pust would like to request that the 2016-2017 spring semester elective math course be changed to “Business Math – Math for Life” course. The cost for the materials for this course is approximately \$500. Darla has also indicated that she would be willing to teach this class as an adult education course in the spring or next fall, as well.

BOARD ACTION

	Motion	Second	Aye	Nay	Abstain
Finnicum					
Larsen					
Salvevold					
Kirkaldie					
Cullinan					

**CULBERTSON PUBLIC SCHOOLS
DISTRICTS 17 J/R/C
BOARD AGENDA FACT SHEET**

MEETING DATE: 12-19-2016

AGENDA ITEM #: 20

AGENDA TITLE: Intercap Loan

SUMMARY: Back in February the Board began the process to borrow \$1.6 million from the State Board of Investments through the Intercap Loan program to build the elementary addition. The voters approved the Loan in April, but we were lead to believe in May that we would only be able to borrow only \$1.1 million and the time line to borrow any amount over one million would have to wait until August. In an effort to expedite the process we asked for just one million hoping to get funding by the end June. Sadly, the folks at the State Board of Investments were not able to get us the funding until August.

Now, with oil revenues continuing to be below average and Impact Aid revenues also declining, it appears that we will need to apply for the remaining \$600,000 to complete the elementary classroom project and potentially the boiler repair/replacement.

BOARD ACTION

	Motion	Second	Aye	Nay	Abstain
Finnicum					
Larsen					
Salvevold					
Kirkaldie					
Cullinan					

**CULBERTSON PUBLIC SCHOOLS
DISTRICTS 17 J/R/C
BOARD AGENDA FACT SHEET**

MEETING DATE: 12-19-2016

AGENDA ITEM #: 21

AGENDA TITLE: Superintendent Evaluation

SUMMARY: I would like to respectfully request the Board go to Executive Session in order to conduct my annual performance evaluation.

BOARD ACTION

	Motion	Second	Aye	Nay	Abstain
Finnicum					
Larsen					
Salvevold					
Kirkaldie					
Cullinan					

Public Comment

(Non-Agenda Items)

The Culbertson School Board of Trustees would also like to invite public comment on any matter that was not on the agenda for this meeting. If any visitor would like to provide such comment, we would ask that you please raise your hand so that you can be properly recognized.

Thank you.